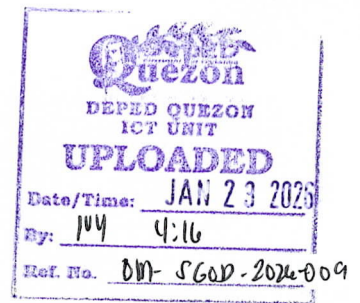




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



23 January 2026

OFFICE MEMORANDUM
SGOD-2026-__009__

**REQUEST FOR TECHNICAL ASSISTANCE FOR THE REVIEW AND VALIDATION OF
SCHOOL IMPROVEMENT PLANS (SIP)**

TO: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
All Others Concerned

In accordance with **DepEd Order No. 44, s. 2015**, *Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC)*, which mandates that School Improvement Plans undergo appropriate review and validation to ensure alignment with evidence-based priorities and division and national goals, this Office hereby requests the following personnel to report to the **SDO Quezon Province Library Hub** for the review and validation of the School Improvement Plan on **January 26–28, 2026**, to wit:

- MELANIE D. BONQUIN
- REBIE A. MARCIANO
- REXTER J. ANDA
- MARIA CARLA M. CARAAN
- RUTH B. SON
- CARLA MARIE D. CARANDANG

Travel expenses incurred shall be charged against the Division MOOE funds, subject to the usual accounting and auditing rules and regulations.

Strict compliance with this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DEPEDQUEZON-TM-SDS-04-010-005



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